



NIS

GAZPROM NEFT



NIS js.c. is the largest petroleum company in Southeastern Europe. The owner of the majority stake is the Russian company "Gazprom Neft". Corporate headquarters are located in Novi Sad and Belgrade, while the manufacturing facilities are located in whole Serbia.

Due to the constant development of the company and increasing market demand we want to hire the best candidates for the position:

Team for Enterprise Content Management is primarily engaged in automation of various business processes within the Nis a.d. Company. Team members are involved in a wide range of activities: Analysing current situation and proposing new solutions (As-Is and To-Be processes); Development and implementation of new solutions; Maintaining of implemented systems; Performing user trainings and Preparation of user documentation.

Business Process Analyst

Working place: Novi Sad

Job description:

- Interviewing business users and analysing business user requirements;
- Re-designing of current processes;
- Documenting business process re-designed state;
- Developing of Project documentation;
- Application testing;
- Application documenting;
- Training of application's users.

Qualifications and competences:

- University degree;
- Analytical thinking and problem solving;
- English language;
- Process modelling and designing software (Arise, Visio);
- Designing of UI;
- Excel - creation of charts and analysing data by using Power Pivot;
- Power Point – creation of well-designed and structured presentations.